

<b>Task Nos.</b>	<b>Background Research</b>	<b>Task</b>	<b>Lead Officer(s)</b>	<b>Councillor(s)</b>	<b>2008 Target completion date</b>
1	2,3,12d	To consider the present and future needs of the District for affordable housing	Rebecca Simms	Chartier, Nicholson	
2	4,5,8,12a	To explore relevant research material in the provision of affordable housing amongst district councils and housing associations in England	Sarah Findlay	) ) )Chartier,	
3	1	To explore best practice in the provision of affordable housing amongst district councils and housing associations in England	Sarah Findlay	)Bennett ) )	
4	6,12e	Content of Supplementary Planning Guidance relevant to the provision of affordable housing	Stephen Walker	Gardiner	
5	7a,7b,7c,10	The criteria for determining developer contributions and commuted sums	John Magness	Nicholson, Page	
6	6,12b	The evidence base to support policy development and site specific	Stephen Walker	Chartier, Page	
7	9,11,12c	Arrangements to achieve the best possible development team approach for the negotiation of affordable housing with developers	Lindsay Frost	Bennett, Page	
8		To conduct the above tasks and convene to discuss findings		All	22 September (all day meeting)
9		To reach conclusions on the steps that the Council can take to improve the provision of affordable housing in the District		All	13 October (afternoon meeting)
10		To make specific written recommendations to Cabinet on the action to be taken, the timescale for that action and the resources that will be required		All	31 October
11		Recommendations considered by Cabinet			19 November

